

**Incorporated Village of Mineola**  
**155 Washington Avenue, Mineola, New York 11501**  
**May 4, 2016**

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**Work Session 6:30 PM**

1. Approval of bills and payroll
2. Village Clerk's Report
  - A. Resolved to retain the professional services of the Village's Master Plan consultant, Phillips Preiss Grygiel, to evaluate the proposed LIRR Third Track plan.
  - B. Resolved to approve a request by the Mineola Golden Age Club for the use for the Village Hall Community Center for its meetings and activities on Thursdays 10:00 am – 3:00 pm September 15, 2016 – June 1, 2017.

3. Treasurer's Report

- A. Resolved to approve budget transfers within the Fire Department budget for FY 2015/16:

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Motor Fuel – Gasoline	10-3410-401-00	\$ 69.79	
Equipment – Turnout Gear	10-3410-406-13	\$ 100.00	
Repairs – Buildings	10-3410-455-07	\$ 115.47	
Repairs – Equipment	10-3410-455-13	\$ 1,491.11	
Equipment	10-3410-200-00		\$ 338.70
Supplies- Badges	10-3410-406-02		\$ 800.00
Uniforms	10-3410-409-00		\$ 300.00
Annual Installation Dinner	10-3410-415-03		\$ 337.67
	TOTAL	\$ 1,776.37	\$ 1,776.37

- B. Resolved to approve the following payments in the amount of \$ 8,658.36 from the Development Incentive Bonus Funds in FY 2015-2016:

VENDOR	AMOUNT	PROJECT
South Shore Fire & Safety	\$ 2,384.00	Fire Department
Dvirka & Bartilucci	\$ 653.46	Memorial Park Project
Dvirka & Bartilucci	\$ 688.90	Memorial Park Project
Subscriber Technologies Corp.	\$ 4,932.00	Wilson Park
TOTAL	\$ 8,658.36	

C. Resolved to approved budget transfers in the General, Water, Library, and Pool Funds for FY 2015/16:

GENERAL FUND

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
DMV Scofflaw	10-1110-413-00	\$189.00	
Dues & Conferences	10-1110-480-00	\$680.46	
Equipment	10-1325-200-00	\$5,292.71	
Inspection – Elevators	10-1620-455-03	\$10.56	
Liability & Fire Insurance	10-1910-426-00	\$11,682.08	
Communication & Phone Lease	10-1970-419-00	\$591.00	
Repairs – Parking Meters	10-3320-455-31	\$425.00	
Inspection – Elevators	10-3410-455-03	\$10.55	
Service Award Program	10-3410-828-30	\$2,473.14	
Service Award Program Admin	10-3410-828-31	\$611.00	
Insurance – Workers Compensation	10-3410-830-00	\$20,302.55	
Personal Services	10-5142-100-00	\$4,745.19	
Supplies – Miscellaneous	10-5142-406-18	\$359.11	
Supplies – Salt – Snow	10-5142-406-27	\$14,253.88	
Celebrations – Christmas	10-7550-415-07	\$8,209.84	
Celebrations – MEAD	10-7550-415-08	\$5,811.40	
Celebrations – Halloween	10-7550-415-09	\$9,123.65	
Senior Citizen Activities	10-7620-491-01	\$277.38	
Repairs – Buildings	10-8160-455-07	\$1,235.99	
Repairs – Trucks	10-8160-455-47	\$36,767.57	
Unemployment Insurance	10-9050-832-00	\$1,189.72	
Serial Bond – Interest	10-9710-780-00	\$0.47	
Contingency	10-1990-465-00		\$13,852.37
Serial Bond – Interest	10-3410-780-00		\$0.48
Celebrations	10-7550-415-04		\$24,015.00
NYS Retirement	10-9010-828-00		\$86,374.00
Serial Bond – Principal	10-9710-680-00		\$0.40
	TOTAL	\$ 124,242.25	\$124,242.25

WATER FUND

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Scada System – Water Supply	20-8310-200-02	\$488.01	
Engineering Services	20-8310-421-00	\$40,164.02	
Repairs – Equipment	20-8310-455-13	\$40.65	
Repairs – Generator Maintenance	20-8310-455-19	\$334.21	
Repairs – Mains	20-8310-455-25	\$16,000.00	
Repairs – Street Openings	20-8310-455-44	\$17,400.00	
Repairs – Well #5	20-8310-455-53	\$7,000.20	
Repairs – Well #6	20-8310-455-54	\$254.55	
Repairs – Well #7	20-8310-455-55	\$1,636.34	
Serial Bond – Principal	20-8310-680-00	\$0.41	
Serial Bond – Interest	20-8310-780-00	\$0.34	

Legal Costs – Water	20-8310-432-00		\$5,000.00
Repairs – Well #1	20-8310-455-50		\$58,281.73
NYS Retirement	20-8310-828-00		\$19,037.00
Worker Compensation Insurance	20-8310-830-00		\$1,000.00
	TOTAL	\$ 83,318.73	\$ 83,318.73

#### LIBRARY FUND

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Books – Children	30-7410-200-04	\$2,350.16	
Periodicals	30-7410-200-08	\$1,241.17	
Library – Computer Services	30-7410-200-11	\$1,181.25	
Supplies – Miscellaneous	30-7410-406-18	\$4,827.35	
Programs	30-7410-434-00	\$7,919.03	
Programs – Children	30-7410-434-01	\$51.45	
Service – Contract	30-7410-455-01	\$2,331.65	
Inspection – Elevators	30-7410-455-03	\$10.55	
Dues & Conferences	30-7410-480-00	\$3,335.61	
Payment – MTA Payroll Tax	30-7410-198-04		\$902.95
Serial Bonds – Interest	30-7410-780-00		\$0.42
NYS Retirement	30-7410-828-00		\$3,168.00
Workers Compensation	30-7410-830-00		\$1,000.00
Contingency	30-7410-465-00		\$18,176.85
	TOTAL	\$ 23,248.22	\$ 23,248.22

#### POOL FUND

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Personal Services	40-7180-100-00	\$27,658.21	
Supplies - Miscellaneous	40-7180-406-18	\$738.44	
Repairs – Buildings	40-7180-455-07	\$3,651.89	
Rental – Transportation	40-7180-420-09		\$1,042.00
Contingency	40-7180-465-00		\$28,891.35
Serial Bonds – Principal	40-7180-680-00		\$0.01
Serial Bonds – Interest	40-7180-780-00		\$0.18
NYS Retirement	40-7180-828-00		\$1,115.00
Workers Compensation Insurance	40-7180-830-00		\$1,000.00
	TOTAL	\$ 32,048.54	\$ 32,048.54

#### 4. Department of Public Works Report

- A. Resolved to authorize the engineering services proposal to provide survey, design, detailed plans and specifications and construction inspection for the 2016 Roadway Improvements project.

Estimated Cost: \$ 112,000.00 (Design - \$67,000, Inspection - \$45,000.00)  
 Engineers: D & B Engineers & Architects, P.C.  
 Estimated Project Construction Cost: \$ 1,200,000.00

Funding Source: 2016/2017 General Fund Budget and/or General Fund Unreserved Fund Balance

- B. Resolved to authorize the personal services proposal to provide security services on an hourly basis for the John S. DaVanzo Community Pool, Wilson Park, and Memorial Park

O'Connell Protection Services: \$25.00/hour\*

Global Security Associates:\$ 24.50/hour\*

Recommend authorizing the personal services proposal received from Global

Funding Source: 2016/2017 General Fund Budget

\*The prevailing wage rate is valid until 6/30/16. Should the prevailing wage be increased, the guard rate will increase the same percentage as the prevailing wage rate is increased.

- C. Resolved to approve a request by the residents of 51 Geranium Avenue for the installation of a new curb cut and driveway apron at the front of their property on Geranium Avenue and the removal of the existing curb cut located on Alberston Place and authorizing the Superintendent of Public Works to determine the size in the field during road construction, not to exceed 16 feet.
- D. Resolved to approve a request by the residents of 223 Brown Street to widen the existing 14 foot curb cut and apron to 16 feet.
- E. Resolved to authorize the installation of a "Handicap Reserved" parking space in front of 74 Dow Avenue, Mineola.
- F. Resolved to approve the 2016 Seasonal Employee Salary Schedule.
- G. Resolved to authorize the hiring of 2016 Seasonal Personnel.

## 5. Building Department Report

**Public Meeting 7:30 PM**